



EXAMPLE COPY

Accident Reporting

Please complete this form if you have an accident at the club,
regardless if you are a member or a guest.

Date And Time	Name, telephone and email address of Injured Person	Exact location	Witnessed By	Exactly What Happened include what may have led to injury	Injury sustained factual information don't diagnose	Treatment include what first aid supplies were used and administered by whom and if hospital treatment was needed
Saturday 9 th November 13.30	Joe Bloggs 020 8949 1122 joebloggs@hotmail.com	Court 6 service line closest to central path	Alice Bloggs, Wife	Joe slid to backhand but tripped on baseline that had come out of ground	Cut to left knee and swelling to knee	Ben Ellis cleaned wound with 2 antiseptic wipes and secured with dressing. Applied ice advised RICE. Wife took to St Peters A&E