

## **BYFLEET LTC - Covid-19 - Guidance Notes for Team Captains**

For the Winter matches 2020-21, Team Captains will be responsible for giving guidance to their team players regarding the Covid-19 requirements set out below. It is recommended that this guidance be distributed to all team players prior to the start of the season. The guidance may be amended at short notice if the Covid-19 situation changes or there is a change in Government or LTA advice.

### **Home Matches**

There are multiple fixtures scheduled at the club on any one day. Please ensure social distancing with any people at the club other than players in the same team or the visiting team.

The following information should be sent to captains of opposing teams and Byfleet team members:

1. After parking in the BLTC car park, please access the courts by walking past the club house to the gate at the far side of the club house. This area is a narrow pathway so please give way where needed and ensure the 2 metres social distancing is maintained. The Byfleet captain will open the gate so you have access. Please sanitise your hands as you come through the gate.
2. Hand gel is only available at the entrance to the club, so we would ask that each player brings their own sanitising hand gel for use on the courts.
3. Players must maintain social distancing of 2 metres wherever possible during play, at the end of rubbers, at the end of a match and at all other times while at the club. Particular care should be exercised when entering and leaving the court and when changing ends.
4. Please ensure 'the rule of 6' is maintained at all times, especially if there is more than one match being played. This means not mixing with more than 6 players at any one time, ensure that these players are from your own match only and maintaining 2 metres social distancing at all times.
5. Players should arrive at the club independently and leave promptly on completion of the match.
6. The club house is not available for players except for access to the toilets.
7. The toilets may be used, but no more than one person at a time may enter the toilets. The changing rooms may not be used. Players must sanitise their hands before entering the club house.
8. All players, except those under 12, are required to wear a mask when in the clubhouse.
9. If there is a rain delay it may be necessary for some players to wait in their cars in order to comply with the 'rule of 6'. Please do not congregate in front of the summer house.
10. If it is necessary for players and/or captains to confer prior to or during the match or during a refreshment break, any discussion should be kept as short as possible and participants should remain at least 2 metres apart.
11. Refreshments will not be provided to home or away players. Players should bring their own refreshments. An outside tap is available for refilling water bottles.
12. Please do not shake hands at the end of a match.
13. When writing up the scorecard the captain or players should not share a pen.
14. Visiting captains are expected to take responsibility for the Covid-19 compliance of their team. In the event of any difficulties the Byfleet captain should speak to the visiting captain.
15. New balls will be provided for the start of play. Players must sanitise their hands prior to changing courts to play with different balls.
16. The team captains must ensure they have all contact details of their players for Track and Trace. If required the captains will need to supply all contact

information. Captains should keep the opposing captains contact information for Track and Trace.

**Byfleet Players Only.** At the end of play the balls should be returned to the captain who should either retain them as spares for future matches or give them to team members. These balls should not be used for at least 72 hours after the match.

### **Away Matches**

1. Players should not share transport to away fixtures unless absolutely necessary. Where car sharing is necessary players should adopt practices advised on the Government website (e.g. wear a mask, keep windows open, maximise distance, face away from each other, clean your car after use).
2. Captains should contact the opposition captain to ensure they understand the requirements at the opposing club. Captains should enquire about access, toilets, club house etc. This information should be circulated to players. If any player is unhappy about the Covid arrangements they should withdraw from the match.
3. Players should be aware that the Covid-19 rules in other clubs may be different from Byfleet and should respect local arrangements which may involve the wearing of a mask in certain indoor areas.
4. Players should take their own hand gel.
5. Players should take their own refreshments and water. The captain needs to check that water refilling is available at the opposition club.
6. As above players should
  - Maintain the rule of 6
  - Maintain 2 metres social distancing
  - Do not shake hands